

**SEMESTER END EXAMINATION**

## B.Sc. (Hons.) Horticulture

<b>Semester</b> : V (New)	<b>Term</b> : I	<b>Academic Year</b> : 2019-20
<b>Course No.</b> : H /EXTN 352	<b>Title</b> : Communication Skill and Personality Development	
<b>Credits</b> : 2 (1+1)	<b>Time</b> : 14.00 to 16.00	<b>Total Marks</b> : 40
<b>Day &amp; Date</b> : Thursday, 07.11.2019		

- Note :**
1. Solve **ANY EIGHT** questions from **SECTION "A"**.
  2. All questions from **SECTION "B"** are compulsory.
  3. All questions carry equal marks.
  4. Draw neat diagrams wherever necessary.

## SECTION "A"

- Q.1 Explain communication process.
- Q.2 Describe the types of communication.
- Q.3 State the points to be considered for public speaking.
- Q.4 Explain the types of listening.
- Q.5 What are the guidelines for developing listening skills?
- Q.6 What are the guidelines for precise writing?
- Q.7 Write short notes.
  - a) Seminar
  - b) Conference
- Q.8 What are the factors affecting personality?
- Q.9 State and explain points to be considered for effective oral presentation.
- Q.10 State general guidelines for keeping lab-records and notebooks.

## SECTION "B"

- Q.11 Define the following terms.
- |                  |             |
|------------------|-------------|
| 1) Communication | 2) Abstract |
| 3) Note Taking   | 4) Summary  |
- Q.12 Fill in the blanks.
- 1) Communication is a \_\_\_\_\_ way channel.
  - 2) Personality as a term originates from the \_\_\_\_\_ word persona.
  - 3) The word precise is derived from French word \_\_\_\_\_.
  - 4) The common fear of public speaking is called \_\_\_\_\_.

