MAHARASHTRA AGRICULTURAL UNIVERSITIES EXAMINATION BOARD, PUNE
SEMESTER END THEORY EXAMINATION

B.Sc.(Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Tech.(Biotechnology) / B.Tech.(Food Technology) / B.Sc.(Hons.) Agri-Business Management / B.Sc.(Hons.) Forestry / B.F.Sc. (Hons.) / B.Sc.(Hons.) Community Science

Semester	: **I (New)**	Term	: **First**	Academic Year	: **2024-25**
Course No.	: **AEC-112**	Title	: **Communication Skills**		
Credits	: **2(1+1)**				
Day & Date	: **Friday, 07.02.2025**	Time	: **10:00 to 12:00 hrs.**	Total Marks	: **40**

Note :
1. Solve **ANY EIGHT** questions from **SECTION 'A'.**
2. All questions from **SECTION 'B'** are compulsory.
3. All questions carry equal marks.
4. Draw neat diagram wherever necessary.

SECTION 'A'

Q.1 What do you mean by Communication? Give the significance of communication process in detail.

Q.2 Enlist the models of communication and explain any one of them in detail.

Q.3 What do you mean by Listening? Explain in detail the steps of listening process.

Q.4 What is Curriculum vitae? Give the format of curriculum vitae.

Q.5 Explain the major elements of communication process.

Q.6 What is Self-esteem? Give the points to build self-esteem.

Q.7 What are the barriers in communication? Explain them in detail.

Q.8 Explain in brief subjective, objective and possessive case.

Q.9 What is Precis writing? Give the guidelines for precis writing.

Q.10 Write short notes on (Any Two):

a) Non-verbal communication b) Abstract writing c) Linguistic communication

SECTION 'B'

Q.11 Do as directed:

1) I am an Indian. (Identify sentence structure)

2) I fear <u>that I shall fail.</u> (Identify clause)

3) I have not seen Radha six years. (Correct the sentence)

4) Navin my brother was born in 1989. (Insert commas wherever necessary)

Q.12 Fill in the blanks with appropriate word:

1) A person needs to see _____ dentist twice a year. (his or her/ their)

2) Each of these companies had _____ books audited. (its/ their)

3) The Washington team was opportunistic; _____ took advantage of every break. (it/ they)

4) The committee members put _____ signature on the document. (its/their)

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