

MAHARASHTRA AGRICULTURAL UNIVERSITIES EXAMINATION BOARD, PUNE
SEMESTER END THEORY EXAMINATION

B.Sc.(Hons.) Agriculture / B.Sc.(Hons.) Horticulture / B.Tech.(Biotechnology) /
B.Tech.(Food Technology) / B.Sc.(Hons.) Agri-Business Management / B.Sc.(Hons.) Forestry /
B.F.Sc. (Hons.) / B.Sc.(Hons.) Community Science

Semester	: I (New)	Term	: First	Academic Year	: 2024-25
Course No.	: AEC-112	Title	: Communication Skills		
Credits	: 2(1+1)	Time	: 10:00 to 12:00 hrs.	Total Marks	: 40
Day & Date	: Friday, 07.02.2025				

- Note :**
1. Solve ANY EIGHT questions from SECTION 'A'.
 2. All questions from SECTION 'B' are compulsory.
 3. All questions carry equal marks.
 4. Draw neat diagram wherever necessary.

SECTION 'A'

- Q.1 What do you mean by Communication? Give the significance of communication process in detail.
- Q.2 Enlist the models of communication and explain any one of them in detail.
- Q.3 What do you mean by Listening? Explain in detail the steps of listening process.
- Q.4 What is Curriculum vitae? Give the format of curriculum vitae.
- Q.5 Explain the major elements of communication process.
- Q.6 What is Self-esteem? Give the points to build self-esteem.
- Q.7 What are the barriers in communication? Explain them in detail.
- Q.8 Explain in brief subjective, objective and possessive case.
- Q.9 What is Precis writing? Give the guidelines for precis writing.
- Q.10 Write short notes on (Any Two):
- a) Non-verbal communication b) Abstract writing c) Linguistic communication

SECTION 'B'

- Q.11 Do as directed:
- 1) I am an Indian. (Identify sentence structure)
 - 2) I fear that I shall fail. (Identify clause)
 - 3) I have not seen Radha six years. (Correct the sentence)
 - 4) Navin my brother was born in 1989. (Insert commas wherever necessary)
- Q.12 Fill in the blanks with appropriate word:
- 1) A person needs to see _____ dentist twice a year. (his or her/ their)
 - 2) Each of these companies had _____ books audited. (its/ their)
 - 3) The Washington team was opportunistic; _____ took advantage of every break. (it/ they)
 - 4) The committee members put _____ signature on the document. (its/their)

